

# 学分金(Gakubunkin) transfer instruction

The Executive Committee of the 50th school festival Finance department

## Definition of student fee

学分金(Gakubunkin) is an abbreviation for the school festival student Fees. In order to make the festival a university-wide event and to clarify the idea of "making the festival by students' own hands, the university rules stipulate that 'all students must pay 学分金(Gakubunkin)'. 学分金(Gakubunkin) is transferred to the income of the festival committee (Gakujitsui) each year and used to pay for the operation of the school festival.

## Amounts paid

The tuition fee is 600 yen per year for freshmen. In addition, each student is responsible for the bank transfer fee. The total amount to be paid is as follows because we ask students to pay the total amount for the expected years of enrollment in a lump sum to reduce the burden on both students and the festival committee (Gakujitsui).

□ Number of years enrolled×600 yen=Amounts paid

## Payment Deadline

The deadline for transfer is Wednesday, April 23th 23:59. If you are late in making the payment due to unavoidable circumstances, please contact the following E-mail address of the Academic Affairs Committee and make the payment promptly.

## How to transfer 学分金(Gakubunkin)

### Flow of transferring 学分金(Gakubunkin)

1. Follow the instructions on this paper to make the transfer.
2. For Internet transfers, please prepare a screenshot that confirms the transfer. For ATM transfers and over the counter transfers, please prepare a receipt or other proof of the transfer. You should hand the proof in the confirmation form.



3. Please read the QR code on the left. And then, answer the confirmation form to confirm the transfer.

※ The confirmation form is to be filled out by students in order for the festival committee (Gakujitsui) to confirm that you have made the transfer. If you don't submit the confirmation form, even after you have made the transfer, it may be treated as non-payment, so please do not forget to respond to the confirmation form.

## Account Information

---

### Beneficiary Bank

---

- |  |                        |
|--|------------------------|
| <input type="checkbox"/> Remittance address. | Japan Post Bank        |
| <input type="checkbox"/> Payee               | ツクバダイガクガクエンサイジッコウイインカイ |

### Account Number

---

Please transfer the funds to the following account number. Please note that the transfer number is different for transfers made from Japan Post Bank and transfers made from banks other than Japan Post Bank.

- When transferring money from Japan Post Bank
  - 【code number】 10690
  - 【account number】 00406201
- When transferring money from banks other than Japan Post Bank
  - 【branch】 068
  - 【account type】 ordinary
  - 【account number】 0040620

### Caution

---

If you do not have a bank account, please bring **学分金**(Gakubunkin) directly to the School Festival Committee Office.

### Contact information

If you have any questions, please feel free to contact us.

- e-mail address: info@sohosai.com
- School Festival Executive Telephone Number: 029-853-2899
- the Festival Committee Room: Art and Physical Education Area Cooperative Research Building B